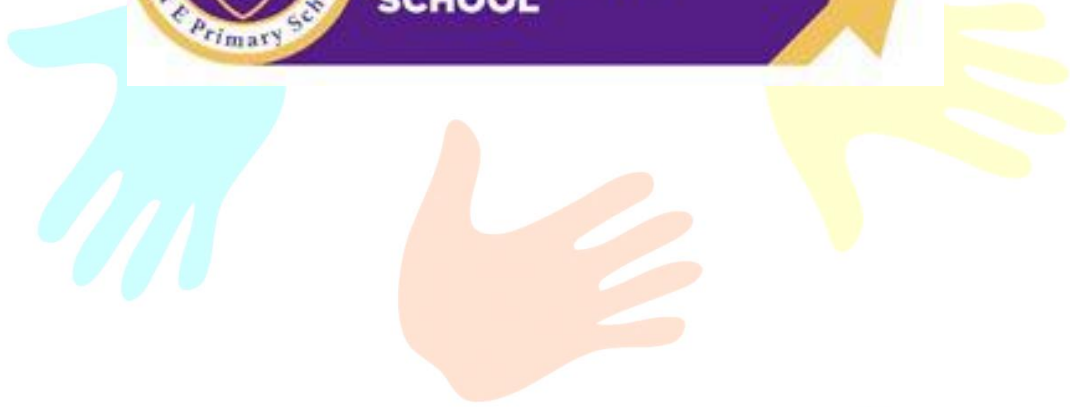




**ST SIMON &
ST JUDE
CofE PRIMARY
SCHOOL**



St Simon and St Jude
Church of England Primary School

Pre-School Prospectus

Living and Learning in the Eyes of God

Friendship

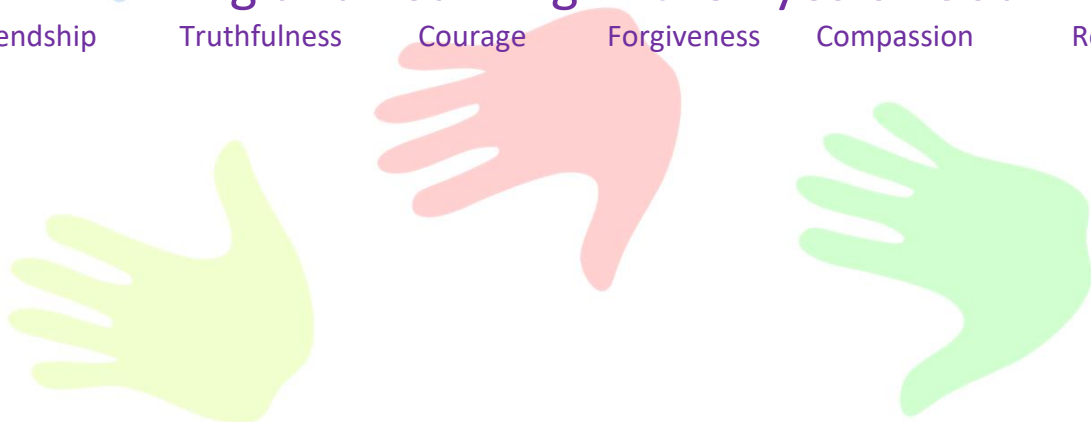
Truthfulness

Courage

Forgiveness

Compassion

Respect



PSALM 25:4: "Show me your way, LORD. Teach me your path"

St Simon and St Jude Church of England Primary School

Executive Head teacher: Mrs Rebecca Dolby-Molson

Head of School: Mrs Kerry Hosmer

Chair of Governors: Mrs Karen Allen

Mission statement

At our school we have high aspirations for all our community to grow, to be well rounded and confident with a strong sense of self-worth. We teach children to love to learn and learn to love respectfully and inclusively.

Living and learning in the eyes of God.





Welcome

“We look forward to meeting you and your child and welcoming them into our school family.”

We firmly believe in the importance of early years education and provide a fun, inspiring, play based curriculum where children will learn at their own pace in a relaxed and nurturing, purpose-built environment.

As part of the Early Years Foundation Stage, we learn through play and first-hand experiences and work hard to cater for every child’s individual learning style.

We have high expectations of everyone in our Pre-School Class and believe that by working together in partnership with parents and carers we can help children to become confident, independent thinkers, learners and problem solvers.

Parents and carers are always welcome and we always endeavour to make communication as easy and effective as possible. We are always available each day to answer any queries and to keep you informed of your child’s progress throughout the year.





Our Vision and Values

“Living and Learning in the Eyes of God”

Our vision and values were decided by pupils, parents, governors and the wider school community.

Friendship

At St Simon and St Jude we show friendship by looking out for one another and sharing out love! We can help and take care of one another

Courage

You can show courage by being brave, telling the truth and standing up for others.

Truthfulness

Truthfulness means if you have done something wrong you then have to tell the truth. We are honest.

Compassion

Showing compassion is caring for people and we should see this every day. We can show compassion for people we know and people we don't. We do this at St Simon and St Jude by supporting lots of different charities.

Respect

Respect is treating others how you want to be treated. If you want to show respect you should know everyone is unique and different. We show respect to everyone and everything.

Forgiveness

When someone has done something bad to you they say sorry. To forgive them means you didn't hold it against them anymore. You let it go.



The Pre-School Class

Our Family

The Pre-School Class is part of Simon and St Jude Church of England Primary School, which is part of the RISE multi academy trust.

Facilities

The Pre-School has its own base adjacent to our Reception Class Base. It is a well-equipped and bright setting with direct access to a purpose built, safe and secure outside space and the Reception Class facilities. The class also has access to the wider school facilities which include a peace garden, sensory room, library, hall and outdoor play equipment.

Staffing

Staffing ratios follow the recommended guideline of 1 adult to 8 children.

Links with the School, Church and Community

Our Pre-school is the first class in our school which begins the children's educational journey. We work closely with the rest of the school to ease the transition from Pre-School to main school. Pre-School children are invited guests at Collective Worship Service, trips and for our Christmas nativity. We also work closely with the Reception class and share learning together, such as: songs, rhymes and story time.





Settling in

Starting in the Pre-School Class

Children can attend settling in sessions prior to their actual start date so that we can really get to know each child and give them the individual support they need.

Some children will settle quickly, others will take a little longer, but we will do all we can to make this time as easy as possible for you and your child. To help avoid any distress, parents/carers are able to “stay and play” for the entire first session, leaving at the point you feel is most appropriate for your child. You are also welcome to talk to pre-school staff at pick up and drop off times with any concerns.

We hope this gradual approach will enable us to establish regular routines with each child so that they are confident in the environment and know what to expect.

Parents in Partnership

We place a great emphasis on parents being involved in school life and you will always be welcome. You will receive a weekly school newsletter which is also published on our website, and you can look at our twitter page for celebrations of learning @SSSJ_RISE. Parents also receive a termly pre-school newsletter.

We also embrace special events and days and will look to involve parents in these wherever possible and join in with other school events such as working share and focused drop in sessions.





Learning journeys

Your child will enjoy self-directed and adult-led activities during their time in Pre-School.



Children will have an opportunity to access a range of learning experiences through our continuous provision. Staff will support children in their chosen interest and will develop and extend their learning.

Your child will also experience adult-led activities which are tailored to their individual needs: an adult will identify their next step in learning and support them to achieve this next step in their learning adventure.



Many learning moments will be recorded and illustrated on your parent EYLog account – an online platform, which parents have access to on enrolment to our pre-school, that enables us to share photographs, observations and comments about your child's experiences throughout their time with us to create your child's learning journey. We will also have specific times on the school diary when you can come and share your child's learning with them. We have found that recording children's learning in this way clearly shows their educational development journey as they progress with their learning and achievements.

Daily Routines

07.45-08.30

Breakfast club-Children can arrive to school earlier and enjoy breakfast led by our support staff. Your child is then led to their preschool session for 8.30 am

8.30am – 8.45am / 12.00pm – 12.15pm

Welcome to Pre-School and an opportunity for the children to meeting their friends and key person.

8.30am – 8.50am / 13.00pm – 13.20pm

Group time

Children join their key worker group to discuss and plan the activities to support their next steps in learning.

Sometimes this group time is for focused learning and may have a mathematical, literacy or communication theme.

8.50am – 11.00am / 13.20pm- 2.30pm

Children self-direct their play and learning from a wide range of continuous provision inside and outside.

Practitioners observe the children's learning support and children's play.

Practitioners plan learning opportunities which are linked to children's interests and to support their next steps in learning.

Snack is available during the session.

2.30pm – 2.45pm

Tidy up time

All children are encouraged to be involved in tidying the environment indoors and outdoors.

2.40pm-3.00pm

Group time

Activities are planned for the group including stories, rhymes, singing, music and movement. Children have the opportunity to share what they have been doing with their friends

11.30am / 3.00pm

Home time

Children staying for lunch or after school club will be supported to get ready.

The doors will be open 5 minutes before the end of each session.

Applying

Children are admitted to our Pre-School Class at the beginning of the term following their 3rd birthday. Admission forms are available at any time from the School website or office. You can also enrol your child through our pre-school management system called EYMan. A link to this can be found on our website. Please feel free to visit us before you decide to register your child for a place. Completed forms must be returned directly to the school office or via EYMan, with the child's birth certificate. Decisions about admissions will be taken by the Business Manager each term. Parents will be informed of the outcome of their application in the term prior to being admitted.

It should be noted that, admission to the Pre-School class does NOT constitute admission to the Reception Class, nor does admittance at the pre-school give priority access to the School. Parents will still need to apply for a place at the School in line with the admission arrangements of Leicestershire County Council.

Priority criteria

Should the number of applications for places in the Pre-School Class exceed the number of places available, the following criteria will apply:

- Children with Education, Health and Care Plans where the school is named
- Looked After Children and all previously Looked After Children
- Children who live in the catchment area of the school who will have a sibling attending St Simon & St Jude at the time of the applicants proposed admission
- Children who live in the catchment area
- Children who live outside of the catchment area, with a sibling attending the school at the time of the proposed admission
- Children who live nearest to the School, calculated in a direct straight line from the child's permanent place of residence.

In the event of a tie, allocations will be made by the closest in distance, calculated in a direct straight line from the child's permanent place of residence.

Funded hours and costs

Under the government's Nursery Education Scheme, children are entitled to 15 funded hours per week and some may be eligible for the extended offer of 30 funded hours per week.

We offer a flexible pattern of bookings, with the option of paid sessions where required. Full day options are available. Any hours taken in addition to those which are funded will be charged at £5.00 per hour (£2.50 for a ½ hour lunchtime session).

A hot school meal can be provided at an additional cost of £2.45 per child.

Breakfast Club sessions can be provided for an additional cost of £2.00 Per morning.

It is important to make the most of the sessions you have booked by attending regularly. This will also help prepare your child for daily attendance at school. However if your child is ill, the best place for them is at home! Even though attendance at school is non-compulsory at this age, record keeping for us is still compulsory, so if your child will not be attending a booked session, we ask that you call the school office to let us know. Tel: 01455 842138.

Ad hoc bookings for sessions are not accepted for additional paid sessions. Sessions must be booked and paid for termly in advance to allow us to correctly staff the provision. We operate a strict no refund policy for cancelled sessions.

Details on eligibility for 30hrs funding can be found at:

<https://www.leicestershire.gov.uk/sites/default/files/field/pdf/2017/12/28/Childcare-Choices-30-Hours-for-Parents.pdf>

To be eligible for 30hrs funding:

- You live and work in the UK, unless you're a Crown servant or member of the HM Armed Forces posted overseas.
- You, and any partner, are working, and each earning at least the National Minimum Wage or Living Wage for 16 hours a week – this is £120 if you're over 25 – but less than £100,000 a year each.

- If you're under 25 or an apprentice, you should expect to earn the equivalent of 16 hours, at the National Minimum Wage or Living Wage which applies to you.

If you are eligible for 30 hours funding you will need to register through

<https://www.childcarechoices.gov.uk>

From here you will receive a code, which is valid for 3 months. The school will need this code before it can provide you will your funded childcare. You will need to re-apply for this code each term.

If you need help checking eligibility or getting your code, we can help to point you in the right direction.

Leaflets on childcare choices and eligibility are available.

Booking forms for funded sessions, additional paid sessions and lunch time provision are attached to this prospectus and can be found on the school website at

www.stsimonandstjude.leics.sch.uk under Key Information, Pre-School.

Early Years Pupil Premium

The EYPP is extra Government money used by your provider to boost three or four year old's early learning. The nursery, pre-school, childminder or out of school provider that you use could get up to £300 a year to help your child's learning. As can be seen from the Pupil Premium statement on our website:

<http://www.stsimonandstjude.leics.sch.uk/pupil-premium-statements-1/>

Pupil Premium funding is used to:

- Support pupils and parents address barriers to success
- Ensures all children achieve the age-related learning expectations.
- Fund extra curriculum activities and clubs



Children will be eligible if they are 3 or 4 years old, receiving a funded place with any Ofsted registered childcare provider and their parents are in receipt of one or more of the benefits below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal credit – provided you have an annual net earned income of no more than £7,400

A leaflet is available with the prospectus which explains this process.

The Early Years Pupil Premium 

Don't let your child miss out

Your childcare provider could receive extra government money to help your three or four year old child's learning and development.



Find out if you can claim

Please complete all the information below and give it to your childcare provider to find out if you can claim.

I (parent signature)

give my consent for (childcare provider)

to check eligibility for my child for the Early Years Pupil Premium (EYPP).

My full name

Date of birth

My National Insurance Number

or National Asylum Support Service (NASS) Number

My child's name

My child's date of birth

I declare that the above details are true and I understand that any false or incorrect information could lead to funding being removed.

This data will not be shared with any third party and will only be used to check eligibility via the LA EYPP checking portal. The data will be held in line with the childcare providers Data Protection Policy.



The Pre-School at work



To a young child play IS work and we believe that experiencing learning through play is vital. To an adult the word “play” may mean recreation, but to a child it is learning. They will be concentrating, making decisions, trying new experiences, forming friendship and becoming independent.

In the Pre-School Class, the children will have access to a number of areas which the children can access and select independently. These include: a role play area, construction, small world, sand, water, mark making, reading corner, music, games and technology equipment. In addition we have an extensive outdoor area which the children will be able to use in all weathers.

All EYFS children enjoy a weekly Welly Wednesday, exploring the school grounds, bikes, trikes and outdoor equipment including the large and small outdoor gym areas.

All of the resources in these areas have been carefully selected in order to offer the children well-planned activities to develop essential skills and giving freedom of choice and movement.

The Pre-School and Reception class follow the Early Years Foundation Stage Curriculum. Children are encouraged to learn through practical activities and experiences and to explore independently, as well as undertaking focused adult-led activities.

The curriculum is divided into three Prime Areas of Learning:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development

From these three Prime Areas, the following four specific areas of learning are also developed:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design.

Prime Areas of Learning

Personal, Social and Emotional Development

This area of learning includes skills such as taking turns, sharing, beginning to form friendships, self-care skills such as dressing and un-dressing, washing hands after toileting and recognising different emotions in themselves and others. These are fundamental life skills, but ones that often need a lot of practice!

Communication and Language

We provide a communication-rich environment with lots of areas that encourage children to talk to each other and the adults in the Pre-school class. It is important that children expand their vocabulary and learn to speak in more complex sentences. Activities such as singing Pre-School rhymes, acting out stories and role play also develop children's language skills. We give children ample opportunity to talk to their peers and staff about their achievements and what they have been doing at home.

Physical Development

Physical development includes a vast array of skills including body awareness and spatial awareness in addition to developing different ways of moving, increasing body strength and coordination and using apparatus and sports equipment. Physical development also plays an important role in preparing children for writing. By Developing upper body strength and body control, children will become more steady writers. Children also need to develop fine motor skills and strength in their hands and their fingers to help with pencil grip, using scissors and other "fiddly finger" activities.



Specific areas of learning

Literacy

We aim to foster a love of books and a love of reading. Through daily stories as a whole class, individually and in small groups, we ensure that children learn the basic book handling skills needed for reading and a solid understanding of how stories are structured.

We encourage mark making and emergent writing of all kinds using whatever material the children choose. This could be paints, crayons, pens, giant outdoor chalks or shaving foam. We learn how to make the basic shapes needed for letter formation through dance and large equipment before we try and achieve it on a small scale. Children's listening and sound discrimination skills are also developed through our daily phonics work.

Mathematics

Mathematical work is included in our daily life, at Simon and St Jude we practice our counting and calculating skills every day. We count how many children are in our class, check if we have enough milk and fruit for snack time, learn the days of the week and sing number rhymes. We are also able to search for numbers and shapes in our learning environment and to make the most of our lovely school grounds.

Understanding the World

We love exploring the world around us and how it works. Here at Simon and St Jude, we love the question, "Why?". We make the most of our grounds to learn about the world; we make the most of the children's natural curiosity and follow their interests to ensure their questions are answered.

Expressive Arts and Design

Music, art, construction and crafts are a big part of our day and we encourage children to select the materials they would like to develop their pictures and models. We sing every day and we teach children how to play basic musical instruments in addition to letting them use them independently. (letting children discover what other items make good musical instruments!) We construct models out of recycled products in addition to making large scale creations out of bricks and boxes!

Special Needs

All children's development is monitored closely from their entry to the Pre-School Class. There is a close communication between staff and parents even before the child starts in the Pre-School Class. This provides opportunities to discuss the Child's progress and where appropriate, parents will be informed about any concerns we may have. Contact may be made with the child's health visitor and other specialists as necessary. Parents will be kept informed at all stages and no action will be taken without your consent.

Close links with the main school enable us to ensure greatest success, access and opportunity for pupils with SEN or disabilities we:

- Have a highly skilled inclusion and ELSA team
- Are committed to continuous professional development and update and undertake new training regularly
- Regularly review our accessibility plan
- Deliver a range of high quality interventions/strategies
- Work closely with a range of external professionals
- Have a sensory area

Children with Physical Disabilities

If your child has a physical disability, we will aim to provide the necessary resources needed to enable your child to make the best possible progress in school. We will work closely with you and any other specialists involved, to address these needs.

The More Able Pupil

As a child progresses it may become evident that he/she possesses specific talents and abilities. Provision is usually made within school to meet such needs through a differentiated curriculum and we will always strive to stretch and challenge your child. Emphasis is placed on broadening and deepening the child's education rather than just moving them on.



Messy, Healthy and Safety

Messy

For most of their time in the Pre-School Class, your child will have access to “messy” activities! We do provide aprons and use washable paints, pens and glue; however we recommend that your child does not come in their “best clothes” as accidents can happen! Jumpers with the school logo in smaller sizes are available from Hole in The Wall in Hinckley.

Clothes that your child can fasten/unfasten are essential. This is especially true for clothes that children need to undo when visiting the toilet. We do appreciate that accidents happen and we request that you provide spare clothes for your child everyday as well as a pair of PE plimsolls.

We will use our outdoor area every day, whatever the weather, so it is important that your child has suitable footwear and outerwear to keep them warm and dry outside - including wellies for Welly Wednesday. Please ensure that all items of clothing are clearly labelled with your child’s name.

In warmer weather, sunhats will be needed every day and we advise that you apply sun cream before you arrive at the Pre-School class.



Healthy

St Simon and St Jude follow a healthy eating programme. The children will be given a carton of milk and a healthy fruit snack every day. Pre-School class milk is subsidised by the European Union as part of the European school milk scheme. The children are also able to bring a named water bottle each day so they can have access to drinking water throughout the session.

And Safe

Our objective at St Simon and St Jude is to keep children and young people safe by contributing to:

- Providing a safe environment for children and young people to learn
- Identifying children and young people who are suffering, or likely to suffer significant harm and taking appropriate action with the aim of making sure they are kept safe both at home and school.

Achieving these aims requires systems designed to:

- Prevent unsuitable people working with children and young people
- Promote safe practice and challenge poor and unsafe practice
- Identify instances in which there are grounds for concern about a child's welfare and initiate/take appropriate action to keep them safe
- Contribute to effective partnership working between all those involved with providing services for children

The School and Trust ensure that all Policies are relevant and up to date, these can be found on the School website and include policies for

- Safeguarding and Child Protection Policy
- Data Protection
- Equal opportunities
- Positive relationships and behaviour
- Special educational needs
- Supporting pupils with medical needs
- Toileting Policy

Health and Safety

We aim to maintain a high standard of hygiene and children are encouraged to wash their hands after going to the toilet and before eating. The whole school is a non-smoking area Please don't bring dogs onto the site (guide dogs are the exception).

The school has a full Health and Safety Policy available on request from the office.

Medicines in School

The School has a "Supporting Pupils with medical conditions" Policy.

If a child needs medication for a long-term condition, parents are asked to complete a form giving details of the medication. Inhalers can be kept in school if needed.

If a child requires short-term medication (e.g. a course of antibiotics) parents are requested to complete a form in order that staff can administer the medication during the day.

Accidents in School

Staff are First Aid trained, which is regularly updated. In addition, in the main school, Mrs Bradley and Mrs Kirk have Paediatric First Aid and Mrs Heap and Mr Hughes have the "First Aid at Work" qualification.

Illness during the School Day

If your child becomes unwell during the day, we will contact you. Please inform us about any change of contact details so that we are able to do this.

Any child that has minor ailments will be treated by our qualified first-aiders. If your child has a minor bump to the head during the school day we will inform you via text message. If any injury is serious we will contact you immediately.





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St Simon and St Jude Church of England Primary School
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Website: www.stsimonandstjude.leics.sch.uk

St Simon and St Jude C of E Primary School is an academy
with RISE a C of E Multi-Academy Trust



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